



# Continuous Enrollment Cancellation Fee Schedule

## Update effective June 1, 2025

### Continuous Enrollment Cancellation

A cancellation request must be made by the parent or legal guardian who enrolled the student. The **Continuous Enrollment Withdrawal form** must be completed and submitted either by email or in person to the Enrollment Office. If notice is received before February 1 no further financial obligation for the following year will exist. If the cancellation request is submitted any time *after* January 31 families will be responsible for a percentage of the following school year's fees and/or tuition as outlined below.

#### Cancellation Fee Schedule

Listed below are fees for which all families will be responsible when a withdrawal form is submitted *after* January 31:

\$400 tuition deposit (per family)  
\$300 enrollment fee (per student)  
Activity fee (per student)

In **addition** to the charges above, families will be responsible for the following fees, based upon date of withdrawal form submission:

February - April withdrawal	10% of assessed tuition
May – July withdrawal	25% of assessed tuition
August – end of school year withdrawal	100% of assessed tuition

If families choose to withdraw their child(ren) during the school year (beginning August 1), or if the student is expelled or asked to leave—for any reason—they will still be liable to pay the remainder of the tuition for that year per the signed agreement.